

**STERLING OAKS APARTMENTS**



**RENTAL APPLICATION**

**Steps to complete application:**

**PLEASE PRINT. COMPLETE IN FULL AND SIGN. PAY APPLICATION FEE BY MONEY ORDER ONLY.**

**TODAY'S DATE:** \_\_\_\_\_ **# OF BEDROOMS:** \_\_\_\_\_ **DATE NEEDED:** \_\_\_\_\_

**STUDENT:**  NO  YES: \_\_\_\_\_ UNDERGRADUATE \_\_\_\_\_ GRADUATE

**DO YOU NEED ANY ACCOMMODATIONS?**  NO  YES: \_\_\_\_\_

**HAVE YOU EVER BEEN CHARGED WITH, PLEADED GUILTY TO, OR BEEN CONVICTED OF ANY CRIME, OTHER THAN TRAFFIC VIOLATIONS?**  NO  YES

**IF YES, STATE THE NATURE OF THE OFFENSE, THE DATE OF THE OFFENSE, THE COUNTY AND STATE IN WHICH YOU WERE CHARGED AND/OR TRIED, AND THE DATE OF THE TRIAL AND THE SENTENCE GIVEN, IF CONVICTED. NOTE: IF YOU DO NOT PROVIDE AN ANSWER TO THE QUESTION, THEN IT WILL BE ASSUMED THAT YOUR ANSWER IS "NO".**

**NATURE OF OFFENSE:** \_\_\_\_\_ **DATE::** \_\_\_\_\_ **COUNTY/STATE:** \_\_\_\_\_

**IF CONVICTED: DATE OF TRIAL:** \_\_\_\_\_ **AND SENTENCE:** \_\_\_\_\_

**HEAD OF HOUSEHOLD NAME:** \_\_\_\_\_

**CURRENT ADDRESS:** \_\_\_\_\_

**CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP CODE:** \_\_\_\_\_

**SOCIAL SECURITY NUMBER #:** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ **DATE OF BIRTH:** \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

**HOME PHONE:** \_\_\_\_\_ **WORK PHONE:** \_\_\_\_\_

**CURRENT LANDLORD OR COMMUNITY:** \_\_\_\_\_ **PHONE #:** \_\_\_\_\_

**HOW LONG AT CURRENT ADDRESS?** \_\_\_\_\_ **AMOUNT OF RENT: \$** \_\_\_\_\_

**PREVIOUS ADDRESS IF NOT LONGER THAN ONE YEAR:** \_\_\_\_\_

**IF NOT CURRENTLY RENTING, HAVE YOU EVER RENTED BEFORE?**  YES  NO

**IF YES, ADDRESS:** \_\_\_\_\_ **LANDLORD PHONE #:** \_\_\_\_\_

**EMPLOYED BY:** \_\_\_\_\_

**EMPLOYER'S ADDRESS:** \_\_\_\_\_

**POSITION OR RANK:** \_\_\_\_\_ **SALARY: \$** \_\_\_\_\_

**PHONE #:** \_\_\_\_\_ **SUPERVISOR:** \_\_\_\_\_

**HOW LONG EMPLOYED?** \_\_\_\_\_  FULLTIME  PARTTIME: #HOURS \_\_\_\_\_

**SOURCE OF OTHER INCOME (CHILD SUPPORT, ALIMONY, ADC, SOCIAL SECURITY, PENTION, ECT.):** \_\_\_\_\_

**IF MORE THAN ONE EMPLOYER, LIST OTHER EMPLOYER(S) ON BACK OF APPLICATION**

(APPLICANT CONTINUATION)

**CURRENT BANK & ACCOUNT NUMBERS:**

NAME OF BANK: \_\_\_\_\_

CHECKING ACCOUNT #: \_\_\_\_\_ INTEREST BEARING?  YES: INTEREST RATE: \_\_\_\_\_%  NO

SAVINGS ACCOUNT #: \_\_\_\_\_ INTEREST RATE: \_\_\_\_\_%

SAVINGS ACCOUNT #: \_\_\_\_\_ INTEREST RATE: \_\_\_\_\_%

OTHER ASSETS: (C.D.'S, MONEY MARKET ACCOUNTS, ECT.) : \_\_\_\_\_

**PLEASE LIST CLOSEST RELATIVE NOT LIVING WITH YOU:**

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE #</u>
_____	_____	_____

**PLEASE LIST TWO REFERENCES NOT RELATED TO YOU:**

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE #</u>
_____	_____	_____
_____	_____	_____

**PLEASE LIST TWO BUSINESS REFERENCES:**

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE #</u>
_____	_____	_____
_____	_____	_____

NAME OF SPOUSE/CO-APPLICANT: \_\_\_\_\_

CURRENT ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

SOCIAL SECURITY NUMBER #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_/\_\_\_\_/\_\_\_\_

HOME PHONE: #: \_\_\_\_\_ WORK PHONE: #: \_\_\_\_\_

CURRENT LANDLORD OR COMMUNITY: \_\_\_\_\_ PHONE: #: \_\_\_\_\_

HOW LONG AT CURRENT ADDRESS? \_\_\_\_\_ AMOUNT OF RENT: \$ \_\_\_\_\_

PREVIOUS ADDRESS IF NOT LONGER THAN ONE YEAR: \_\_\_\_\_

IF NOT CURRENTLY RENTING, HAVE YOU EVER RENTED BEFORE?  YES  NO

IF YES, ADDRESS: \_\_\_\_\_ LANDLORD PHONE #: \_\_\_\_\_

EMPLOYED BY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

POSITION OR RANK: \_\_\_\_\_ SALARY: \$ \_\_\_\_\_

PHONE: \_\_\_\_\_ SUPERVISOR: \_\_\_\_\_

HOW LONG EMPLOYED? \_\_\_\_\_  FULLTIME  PARTTIME: #HOURS \_\_\_\_\_

SOURCE OF OTHER INCOME (CHILD SUPPORT, ALIMONY, ADC, SOCIAL SECURITY, PENTION, ECT.): \_\_\_\_\_

(CO-APPLICANT CONTINUATION)

**CURRENT BANK & ACCOUNT NUMBERS:**

**NAME OF BANK:** \_\_\_\_\_

**CHECKING ACCOUNT #:** \_\_\_\_\_ **INTEREST BEARING?** [ ] YES: **INTEREST RATE:** \_\_\_\_\_% [ ] NO

**SAVINGS ACCOUNT #:** \_\_\_\_\_ **INTEREST RATE:** \_\_\_\_\_%

**SAVINGS ACCOUNT #:** \_\_\_\_\_ **INTEREST RATE:** \_\_\_\_\_%

**OTHER ASSETS: (C.D.'S, MONEY MARKET ACCOUNTS, ECT.):** \_\_\_\_\_

**PLEASE LIST CLOSEST RELATIVE NOT LIVING WITH YOU:**

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE #</u>
_____	_____	_____

**PLEASE LIST TWO REFERENCES NOT RELATED TO YOU:**

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE #</u>
_____	_____	_____
_____	_____	_____

**PLEASE LIST TWO BUSINESS REFERENCES:**

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE #</u>
_____	_____	_____
_____	_____	_____

**PLEASE LIST ADDITIONAL PERSONS TO OCCUPY THE APARTMENT:**

<u>NAME</u>	<u>SOCIAL SECURITY #</u>	<u>DATE OF BIRTH</u>	<u>RELATIONSHIP</u>
_____	____-____-____	____/____/____	_____
_____	____-____-____	____/____/____	_____
_____	____-____-____	____/____/____	_____

**TOTAL NUMBER OF OCCUPANTS (INCLUDING CHILDREN):** \_\_\_\_\_

<u>MAKE OF VEHICLE</u>	<u>BODY STYLE</u>	<u>YEAR</u>	<u>COLOR</u>	<u>LICENSE PLATE #</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

**PET TO OCCUPANY APARTMENT (MUST HAVE WRITTEN CONSENT FROM OWNER/AGENT)**

<u>PET TYPE</u>	<u>FULL GROWN WEIGHT</u>	<u>NAME</u>
_____	_____	_____

**TERMS AND CONDITIONS FOR AGREEMENT BY APPLICANT**

- \* **Rental rates and availability are subject to change without notice, pending full lease execution.**
- \* **No pets of any kind are allowed on the property without the express prior written approval of Management.**
- \* **I certify that I am 18 years of age or older.**
- \* **I hereby state that all the information given in this application is true and correct. I authorize the agent to process this application, contacting any persons deemed necessary to verify the information provided, including credit, income and employment history, criminal history, student status, housing reference, bank balances, previous landlords, etc.**
- \* **I affirm that I am not involved in any way with illegal drugs or any other unlawful activity.**
- \* **I understand that, if there is a substantial change in my circumstances between application and move-in, or if any of the information I have provided is false, the Landlord may reject this application accordingly. Any intentional falsehood or misrepresentation on this Application, even if discovered after lease execution, will be grounds for immediate termination of the lease by the Landlord.**
- \* **In lieu of an original signature to this agreement, Landlord will accept a valid and legitimate electronic and/or facsimile signature of the Applicant. In doing so, resident hereby acknowledges his/her endorsement and acceptance of this agreement, and he/she waives any challenge to validity of this agreement based on resident's endorsement by electronic and/or facsimile signature.**
- \* **Applicant hereby pays an application fee for the purpose of being considered a resident for a dwelling unit. At such time the lease contract is executed by both parties, a portion of the application fee will be held as a security deposit for the dwelling unit.**
- \* **In the event that applicant withdraws this application or Landlord declines the application, prior to the execution of a lease contract, applicant may be held responsible for Landlord's actual damages.**

APPLICANT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

CO-APPLICANT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

MANAGEMENT REPRESENTATIVE \_\_\_\_\_ DATE \_\_\_\_\_